User Settings

The user settings view allows **viewing and editing** information **for one specific user** of your company account. It nearly contains the same elements which can be seen in the Add a new User modal window. That's why the UI elements will only be briefly described.

The view can be accessed by clicking on a username in the Users Overview Table or selecting the menu bar item "My Profile".

User Card

- **Username:**
  Contains the login user name. In this case, it is the same as the e-mail address.

- **First Name:**
  First name of the user

- **Last Name:**
  Last name of the user

- **E-Mail:**
  The e-mail address is used as the user's login name.

- **Change Password:**
  By clicking on this button, the card is extended to two password input fields:

  - **New Password:** The new password should contain at least 8 characters. The strength is displayed in a bar below and can be weak, good and strong.

  - **Confirm Password:** Confirmation of the typed-in password above.

- **Roles:**
  By selecting an element from the combobox the user role will be changed or expanded.

  > ⓘ A user can assign to himself only roles with less rights than he currently owns. If a user shall be granted more rights, a user with the role "Administrator" of your account needs to assign the higher role to the user.

- **Last Login:**
  Date of the last user login.

- **Last Modification:**
  Date of the last user modification.

- **Since:**
  Contains the date on which the user was created.

- **Status:**
  Shows whether the user is active or inactive within the account.

Example

John Doe

Username	john_doe@company.com
First Name	John
Last Name	Doe
E-Mail	john_doe@company.com

Since
17.07.17 14:43

Status
Active

Change Password

Roles	Administrator ⊗
	Select a user role ⌄
Last Login	17.07.17 14:44
Last Modification	17.07.17 14:43